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## [Records on Assorted Galas](#)

**FOIA Number:** 2013-1755-F

**Scope and Content Note:**

The materials in FOIA 2013-1755-F are a selective, not necessarily all inclusive, body of documents responsive to the topic of the FOIA. Researchers should consult the archivist about related materials. The Bush Presidential Staff and Office Files include memoranda, correspondence, task sheet, remarks, and lists maintained by individual staff members and offices. Memoranda include standard event sequence memos, as well as routine inter-staff memos on scheduling information. Correspondence includes letters concerning scheduling requests, event details, and participant information. Task sheets consist of typical Residence Event Task sheets. Remarks include drafts and suggested remarks for both the President and First Lady for events and receptions such as the Ford's Theatre Gala and the Kennedy Center Honors Reception. Lists consist of drafts of guest lists, RSVP acceptance lists, and gate lists. 2013-1755-F 2

**Processed by:** Staff Archivists, July 2013. Previously restricted materials are added as they are released.